



MINUTES

Committee of the Whole Meeting

8:00 AM - Monday, November 13, 2023

H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723

Commissioner Bardwell called the regular meeting of the Committee of the Whole of the County of Tuscola, Michigan, held at the H.H. Purdy Building Board Room, 125 W. Lincoln St., Caro, MI 48723, on Monday, November 13, 2023, to order at 8:00 AM local time.

Roll Call - Clerk Fetting

Commissioners Present In-Person: Thomas Young, Thomas Bardwell, Bill Lutz, Matt Koch

Commissioners Absent: Kim Vaughan

Others Present In-Person: Clerk Jodi Fetting, Eean Lee, Clayette Zechmeister, Steve Anderson, Mike Miller, Jon Ramirez, Cody Horton, Debbie Babich

Also Present Virtual: Tracy Violet, Mary Drier, Mark Haney, Cody Horton, Debbie Babich, Barry Lapp, Dara Hood, Don Derryberry, Amanda Ertman, Register Marianne Brandt, Cindy McKinney-Volz, Tim Green, Greg Rynearson, Treasurer Ashley Bennett, Carrie Tabar, Dara Hood, Stephanie Farrell, Ellen Gross, Renee Francisco, Shannon Beach, Sheriff Glen Skrent, Bob Baxter, Karley Creguer, Kim Vaughan, Kim Brinkman, Cindy Hughes

At 8:15 a.m., there were a total of 23 participants attending the meeting virtually.

New Business

1. Tuscola County 2022 Cost Allocation Plan (CAP) - Stephanie Farrell, Senior Consultant, MGT, reviewed the 2022 Plan and changes that are recommended. Matter to be placed on Thursday's agenda.
2. Millington Township Agreement with Tuscola County Sheriff's Department for Enforcement Services for Fiscal Years (FY) 2024, 2025 and 2026 - Clayette Zechmeister presented the proposed contract. Matter to be placed on the Consent Agenda.
3. Tuscola County Road Commission Agreement with Tuscola County Sheriff's Department for Enforcement Services for Fiscal Years (FY) 2024, 2025 and 2026 - Clayette Zechmeister presented the proposed contract. Matter to be placed on the Consent Agenda.

4. Michigan Municipal Risk Management Authority (MMRMA) RAP Grant Payment for Digital Cameras -
Clayette Zechmeister reported that the grant award was received in the amount of \$1,399.90.
5. Primary Road Millage Transfer #Road 2023-1 -
Clayette Zechmeister presented the request. Matter to be placed on the Consent Agenda.
6. Local Bridge Millage Transfer #Bridge 2023-2 -
Clayette Zechmeister presented the request. Matter to be placed on the Consent Agenda.
7. Commissioner Bardwell's Re-appointment to the Downtown Development Authority (DDA) -
Commissioner Bardwell reported that he has been reappointed to the DDA Board.
8. Tuscola County Graphic Information System (GIS) Updated Pricing Request -
Cody Horton, Tuscola County GIS Coordinator, reviewed the proposed pricing structure. Matter to be placed on the Consent Agenda.
9. Central Dispatch 911 Staff Restructuring -
Jon Ramirez, Dispatch Director, presented to the Board regarding staff restructuring in the 911 Dispatch Center. He would like to have a Deputy Director position for his department with Carrie Tabar appointed to that position. Matter to be placed on Thursday's agenda.

Old Business

None

Recessed at 8:44 a.m.

Reconvened at 8:55 a.m.

At 8:55 a.m., there were a total of 24 participants attending the meeting virtually.

1. Central Dispatch 911 Staff Restructuring (continued #9 New Business) -
Clayette Zechmeister addressed the costs of restructuring and having a Deputy Dispatch Director at the 911 Dispatch Center. It is proposed that the position be a salary position at \$54,600.00 with an effective date of November 13, 2023 with a reduction in yearly hours from 2080 hours to 1950 hours. Matter to be placed on the Consent Agenda.

Finance/Technology

Primary Finance/Technology

1. 2023 Budget Amendments -
Debbie Babich, Fiscal Personnel Analyst, reviewed the proposed end of the year budget amendments. Matter to be placed on the Consent Agenda.

2. Budget Calendar Adjustment (matter added) -
Debbie Babich is requesting to adjust the budget calendar to have the hearing on December 14, 2023 with the notice to be published on December 6, 2023 in the Tuscola County Advertiser. Matter to be placed on Thursday's Agenda.
3. 2024 Equipment Capital Request Review -
Clayette Zechmeister, Controller/Administrator, presented the requested projects and costs for the 2024 budget. Proposed projects are to be placed in the budget but the projects to be placed on hold except for the IT Department requests with moving the Cruiser Cameras to the Road Patrol Budget and to seek a possible grant. Also, the Jail Fire Suppression System can proceed forward.
4. 2024 Budget Review -
Clayette Zechmeister, Controller/Administrator, reviewed potential adjustments for the 2024 budget and the 2024 All Funds Budget.
5. Mosquito Abatement 2023 Budget Amendment Request -
Clayette Zechmeister, Controller/Administrator, presented the request from Director Zapfe to purchase a new truck from McDonald's Chevrolet. Matter to be placed on the Consent Agenda.
6. Mosquito Abatement 2023 Budget Amendment Request #2 -
Clayette Zechmeister, Controller/Administrator, presented the request received from Director Zapfe to purchase Pioneer backpack foggers from Amazon. Matter to be placed on the Consent Agenda.
7. Mosquito Abatement 2024 Budget Requests -
Clayette Zechmeister, Controller/Administrator, presented the request received from Director Zapfe for the 2024 budget cycle to add three additional seasonal staff members. Matter to be placed on the Consent Agenda.
8. Tuscola County Animal Control Request to Purchase New Copier from Galaxy Office Machines -
Clayette Zechmeister, Controller/Administrator, presented the request to purchase a copier for Animal Control. Matter to be placed on the Consent Agenda.

On-Going and Other Finance

None

On-Going and Other Technology

Eean Lee, Chief Information Officer, reported the Alertus project has been completed. He is currently reviewing the amount of band width the county uses and needs.

Building and Grounds

Primary Building and Grounds

1. Request from Caro Women's Interfaith Committee to Use Courthouse Lawn to Display Nativity Scene, November 25, 2023 through January 6, 2024 - Clayette Zechmeister, Controller/Administrator, presented the request received. Matter to be placed on the Consent Agenda.

On-Going and Other Building and Grounds

None

Personnel

Primary Personnel

1. Request to Hire Candidate, Ashley Gaudett, for Court Records Clerk II Position in Clerk's Office - Clerk Fetting presented the selected candidate for the position in the Clerk's Office. Matter to be placed on the Consent Agenda.
2. Appointments to Various Boards and Commissions - Clerk Fetting presented the list of applicants to the Board for the annual appointment to various Boards and Commissions. Matter to be placed on the Consent Agenda.
3. Sheriff Department Road Patrol New Hire - Clayette Zechmeister, Controller/Administrator, presented the request received from the Sheriff's Office. Matter to be placed on the Consent Agenda.

On-Going and Other Personnel

-Commissioner Young would like the Board to consider placing a hiring freeze back in effect. Clayette Zechmeister to gather further information to present to the Board at Thursday's meeting.

Other Business as Necessary

-FOC Financials - Cindy Hughes, Friend of the Court Director, reviewed the reasons for the budget deficit that was addressed. The FOC revenues were over-estimated and the health costs were underestimated.

Public Comment Period

-Clerk Fetting stated that a staff member will be attending the November 30, 2023 BOC meeting in her absence as she will be at training for the 2024 election cycle.

-Clerk Fetting stated that the Legislature is set to adjourn sine die on Tuesday, November 14, 2023.

-Clerk Fetting stated that two members of the House have won Mayoral races in Oakland County which will leave the house at a 54-54 split.

Adjournment

Motion by Bill Lutz, seconded by Matt Koch to adjourn the meeting at 10:45 a.m.
Motion Carried.

Jodi Fetting
Tuscola County Clerk, CCO